



City of Seattle
Human Services Department

April 26, 2012

To All Interested Parties:

I am pleased to announce the availability of \$130,025 of Families and Education Levy funds for assessing city-supported early learning programs. The purpose of these funds is to identify organizations and individuals who are qualified to assess preschool-age children and their learning environments. Funding awards will be made for the period of September 1, 2012 - August 31, 2013. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Assessment Request for Qualifications (RFQ) guidelines and application documents define investment results, program requirements, and the process for proposal submission and selection. Applicants should plan to attend the information session listed below to review the RFQ and ask questions. Please bring a paper copy of the RFQ as only a limited number will be available during the information session.

Date	Time	Location
May 17, 2012	1:00 p.m. to 3:00 p.m.	Seattle Municipal Tower, Room 6070, 700 5 th Ave., Seattle, WA 98124

This RFQ is an open and competitive process. Proposals may be submitted via HSD's online submission system accessed at <http://www.seattle.gov/humanservices/funding>. Alternately, an original of the proposal packet can be hand-delivered or mailed to the Human Services Department, ATTN: Eduardo Armijo, RFQ Coordinator, 700 5th Avenue, Suite 5800, P.O. Box 34215, Seattle, WA 98124-4215 by 5:00 p.m. on June 6, 2012.

Copies of this RFQ can be downloaded from: <http://www.seattle.gov/humanservices/funding>. If you would like to receive a copy of the RFQ in the mail or by e-mail, please contact Eduardo Armijo, RFQ Coordinator at 206-733-9113 or eduardo.armijo@seattle.gov.

Sincerely,

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Human Services Department

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